

JUL 09 2018

**Approved**

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY: Ralph McBroom**

**TODAY'S DATE: June 25, 2018**

**DEPARTMENT: Purchasing**

**DEPARTMENT HEAD: Ralph McBroom**

**REQUESTED AGENDA DATE: July 9, 2018**

**SPECIFIC AGENDA WORDING: Consider and authorize Purchasing Agent to procure plan specifications from Komatsu Architecture to solicit bids for the construction of an elevator at the Burleson Sub-Courthouse.**

**PERSON(S) TO PRESENT ITEM: Ralph McBroom C.P.M.**

**SUPPORT MATERIAL: (See attached)**

**TIME: 5 min**

(Anticipated number of minutes needed to discuss item)

**ACTION ITEM: X  
WORKSHOP**

**CONSENT:  
EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**AUDITOR:**

**PERSONNEL:**

**BUDGET COORDINATOR:**

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:**

**PUBLIC WORKS:**

**OTHER:**

**\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_



KOMATSU  
ARCHITECTURE

**FEE PROPOSAL:**

We propose the following fee for this project scope and the items above:

Architectural, Structural, MEP Engineering, Specifications, Construction Assistance as outlined:

\$16,000 exclusive of reimbursable expenses.

This amount will be billed monthly based upon percentage of completion.

**Assumptions:**

- A. The existing elevator pit is of sufficient dimensions (length, width and height) to accommodate the proposed elevator without modification.
- B. The required over-run distance required at the second floor can be accomplished without modification to the existing concrete roof deck.
- C. There is an existing sump and space allocated for the appropriate pump (if necessary).
- D. The existing electrical panel has sufficient capacity for this equipment.
- E. Project is to be competitively bid by general contractors.

If this Task description and Work Scope meet with your approval, please have an authorized representative of the County sign this document and provide an executed copy to us.

Sincerely

A handwritten signature in black ink that reads "Karl A. Komatsu".

Karl A. Komatsu  
President

Cc: Neil Bletsch



**KOMATSU**  
ARCHITECTURE

April 26, 2018

Johnson County Purchasing Department  
Att: Courtni Bragg  
Assistant Purchasing Agent  
Johnson County  
1102 E Kilpatrick Suite B  
Cleburne TX 76031

RE: Design of Elevator Installation at the Ron Harmon Subcourthouse, 247 Elk Drive,  
Burleson, TX 76028

Dear Ms. Bragg:

Thank you for considering Komatsu for the above project. We understand that the following items are to be addressed:

1. Investigate 2015 IBC (International Building Code) fire rating requirements for the elevator shaft.
2. Show modification to existing walls necessary to accommodate this equipment.
3. Detail a pit ladder for access to underside of cab and bottom of elevator pit.
4. Evaluate the adequacy of the existing structure to support the imposed elevator loading.
5. Size and detail a structural hoist beam and related supports for this equipment.
6. Based upon our findings in item 1, prepare documents for installation of a 2,500 pound capacity Schindler 3300 MRL two-stop "machineroomless" traction elevator and ancillary equipment.
7. Review of Shop Drawings for installed equipment

**DELIVERABLE DOCUMENTS AND SERVICES**

1. Provide architectural, structural and mechanical, electrical and plumbing (if any) documentation.
2. Provide written specifications for proposed scope of work.
3. A maximum of 6 visits to the project site (three of which will be during construction and development of project punchlist).
4. Develop Punchlist at conclusion of project.

**EXCLUSIONS:**

1. Structural sufficiency and compatibility due diligence with existing structure is not included.
2. Construction set printing of documents.
3. Modifications to the existing fire alarm and / or smoke detection systems other than tie-in of elevator equipment to existing systems.
4. Permitting with local municipality.